

User Manual (Account opening)

Table of Contents

1. SIGN UP	2
2. PAN DETAILS	5
3. SELECT BROKERAGE AND PAYMENT.....	6
4. DIGILOCKER	9
5. OTHER DETAILS	10
6. NOMINEE DETAILS.....	11
7. BANK DETAILS.....	12
8. UPLOAD DOCUMENTS.....	13
9. ESIGN.....	14

1. Sign up

Opening the predefined URL in any browser will take the User to Sign up screen.

Following steps are to be followed to sign up:

1. User needs to enter mobile number.
2. Click on “Sign up”.

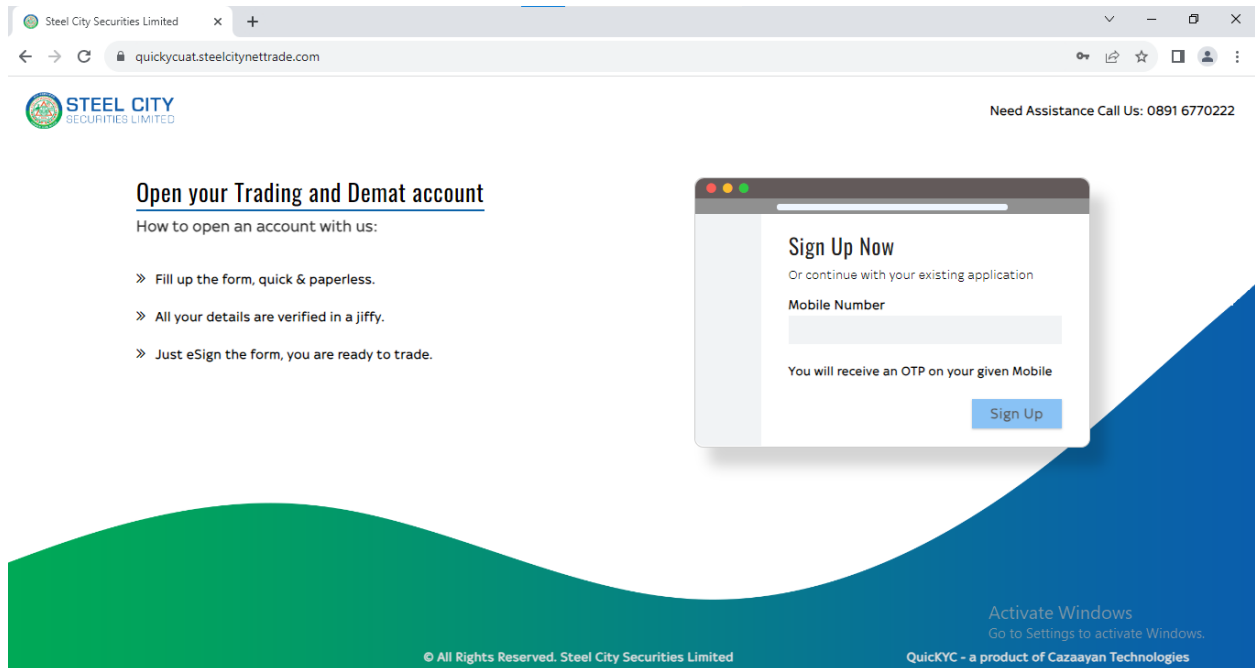


Figure 1: Sign Up

3. OTP will send on entered mobile number.
4. Enter OTP and click on “Verify OTP”.
5. By click on “Resend”, user will get new OTP on mobile no.

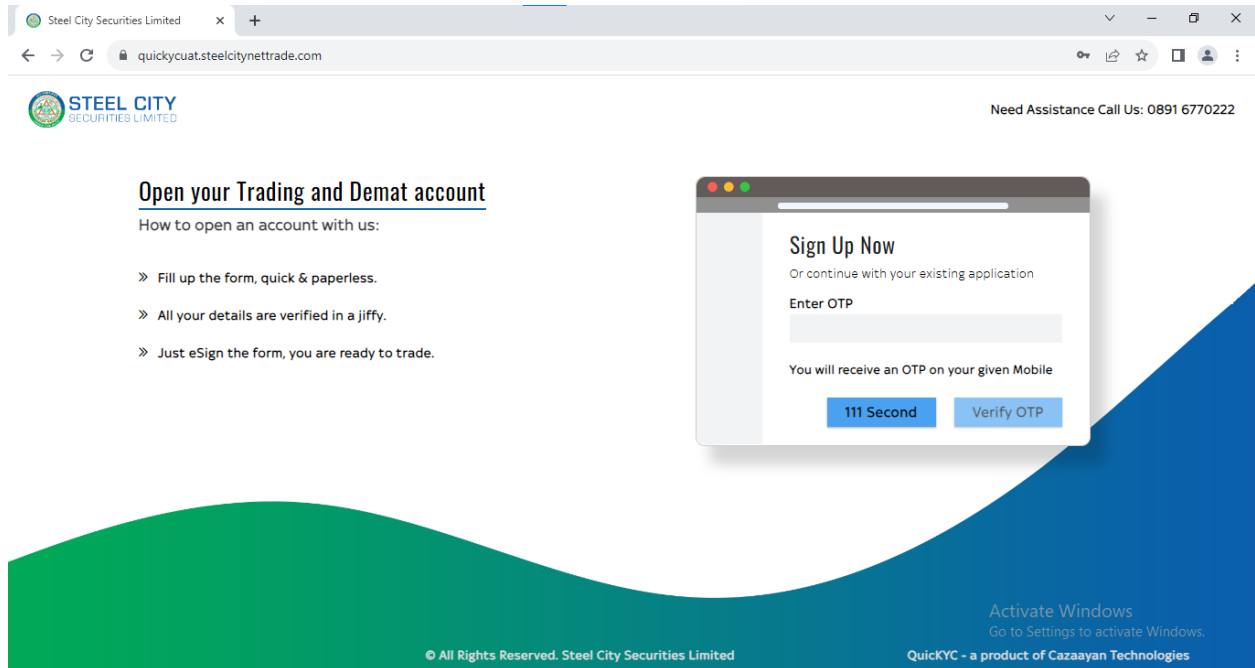


Figure 2: Verify Mobile no.

6. User needs to fill following fields.
 - Name
 - Email id
 - RM code (optional): it will auto fetch from referral link.
7. Click on terms and conditions check box.
8. Click on “Register”.

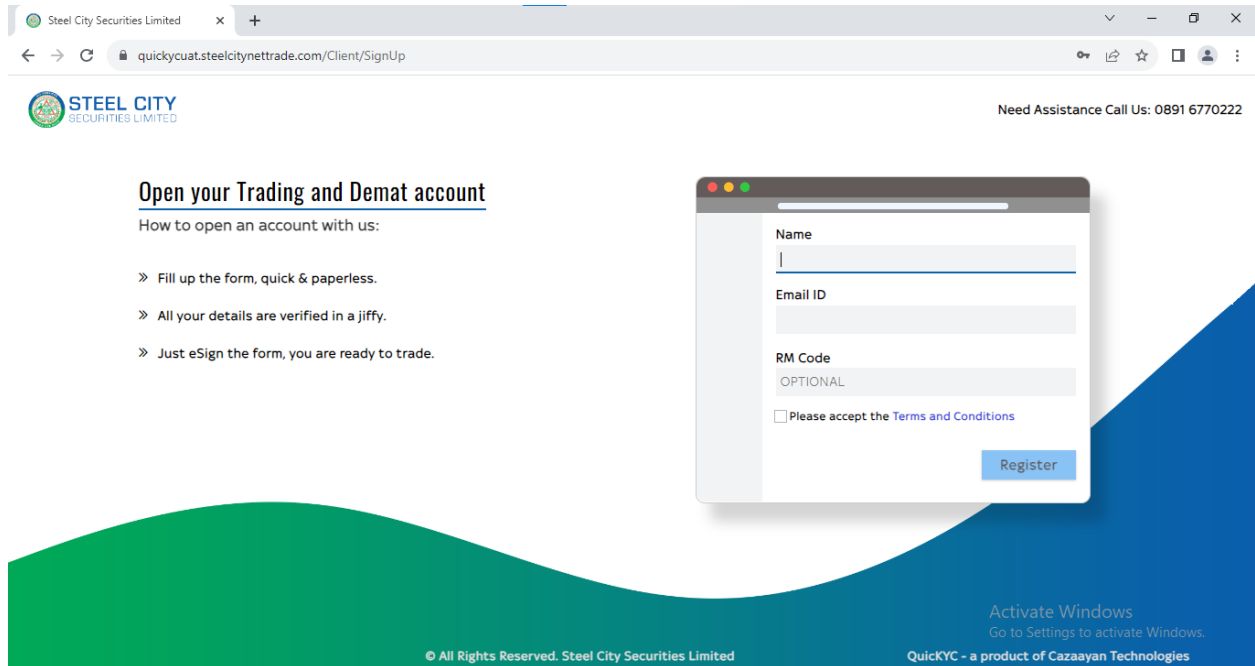


Figure 3: Registration

9. OTP will send on entered email id.
10. Enter OTP and click on “Verify”.
11. By click on “Resend”, user will get new OTP on email id.

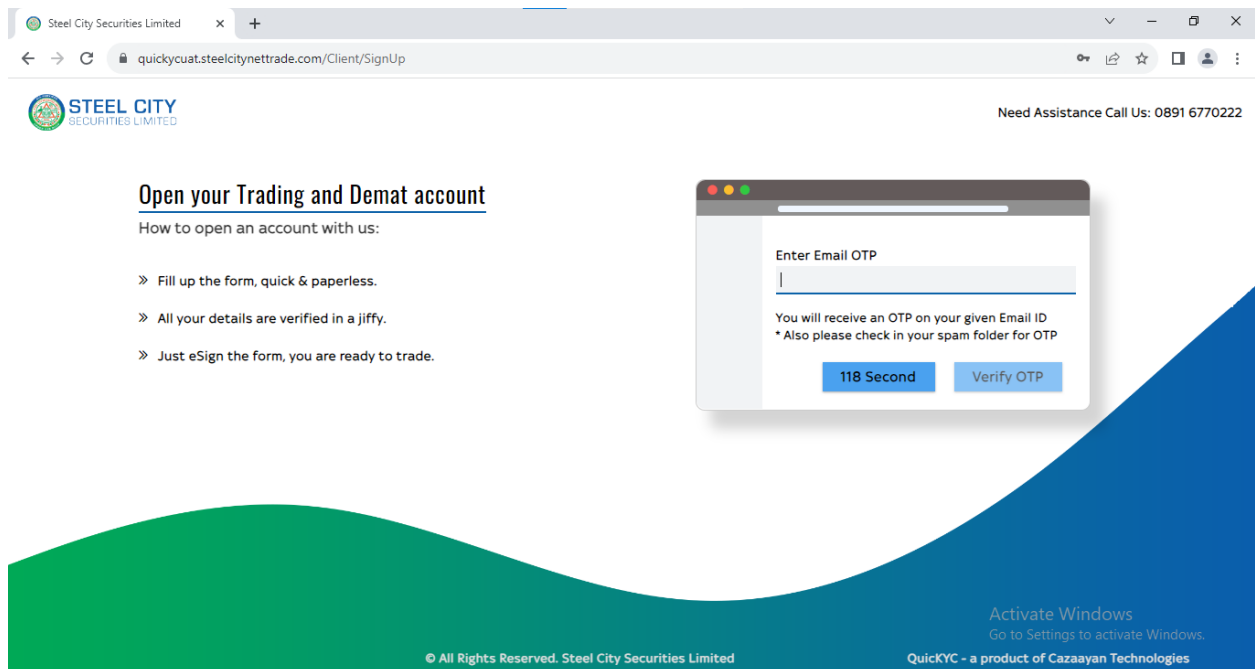


Figure 4: Verify Email Id

2. PAN details

Following steps are to be followed to enter PAN details:

1. User needs to enter PAN number.
2. Click on terms and conditions check box to accept the terms.
3. Click on “Submit”.

The screenshot displays a web browser window with the URL quickkyat.steelcitynettrade.com/Client/PANDetails. The page header includes the Steel City Securities Limited logo and a contact number: 0891 6770222. The main content area is titled "We'll begin with your PAN First" and provides instructions on how to open an account. It lists three steps: 1. Insert your PAN Number as mentioned on your PAN Card. 2. Your Account Name will be taken as mentioned in the Income Tax Database. 3. Under new PMLA regulations, please ensure that your Aadhaar Number is seeded in your PAN. To the right of the instructions is a visual representation of a PAN card. Below the instructions is a form titled "PAN (Permanent Account Number)" with a text input field for the PAN number. Below the input field is a checkbox labeled "Please accept the Terms and Conditions" and a blue "Submit" button. The footer of the page contains copyright information: "© All Rights Reserved. Steel City Securities Limited" and "QuickKYC - a product of Cazaayan Technologies".

Figure 5: PAN Details

4. Verify the PAN details.
5. If pan details is right then click on accept button else click on cancel button.

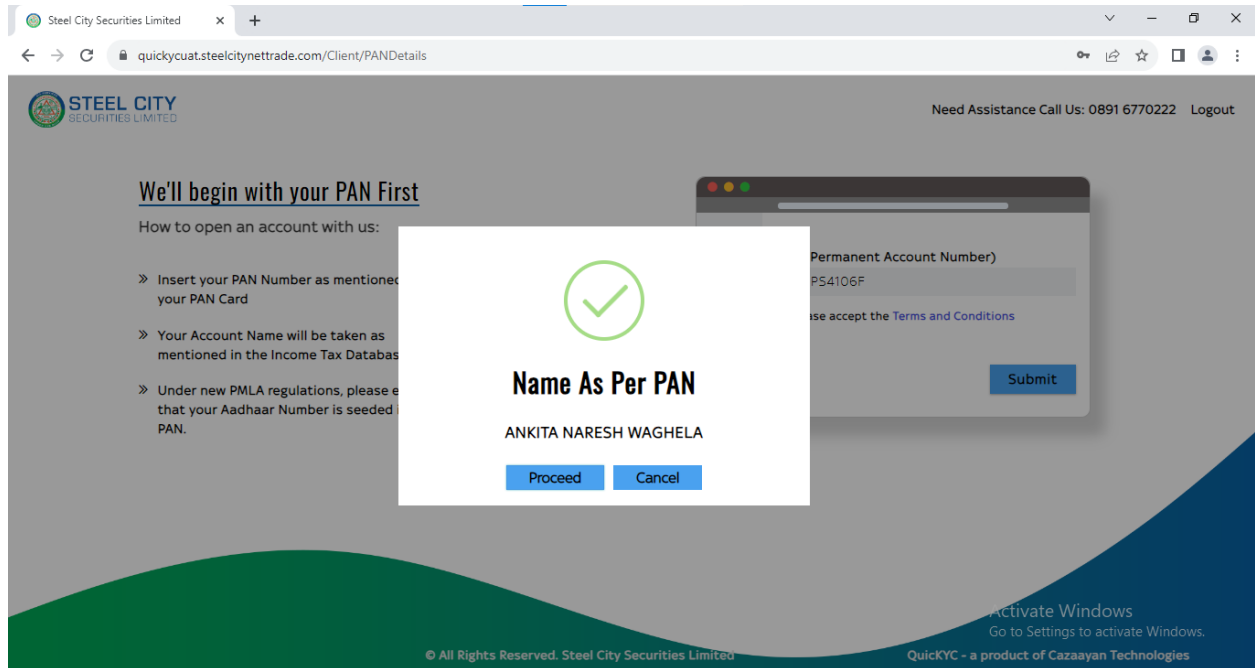


Figure 6: PAN Details

3. Select Brokerage and Payment

Following steps are to be followed to enter trading details:

1. User needs to click on check box to select Equity and Commodity.

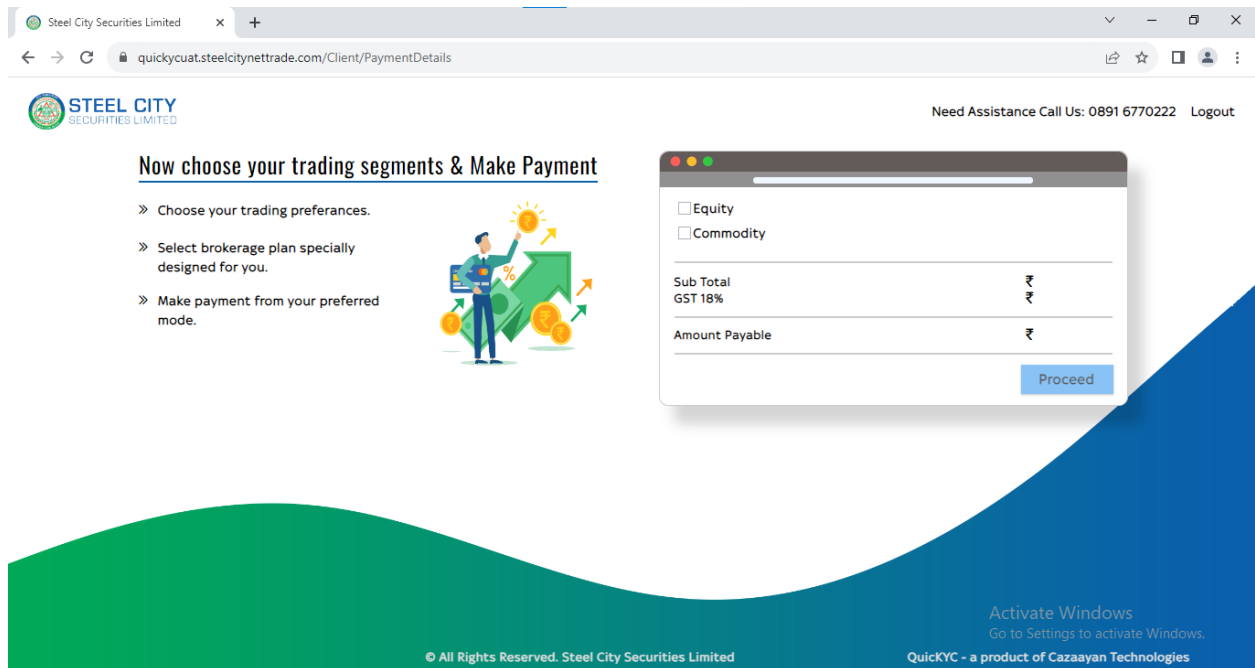


Figure 7: Trading Details

2. Click on "Select Brokerage".

- Click on “Select” to select brokerage plan.

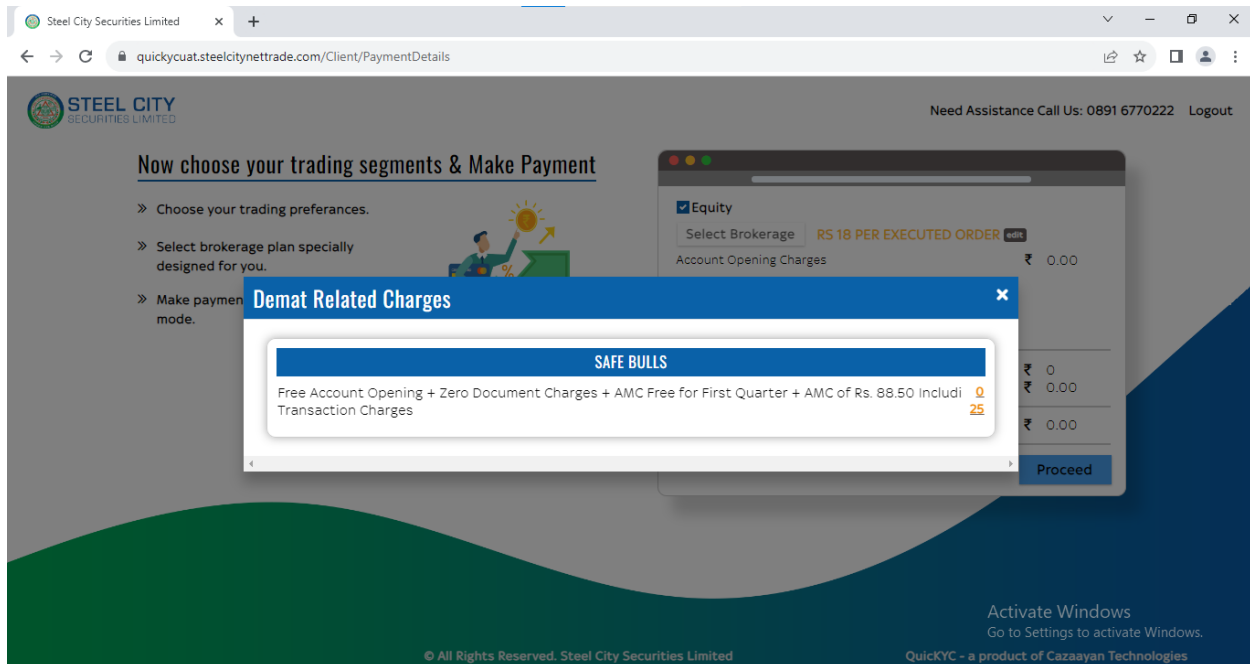
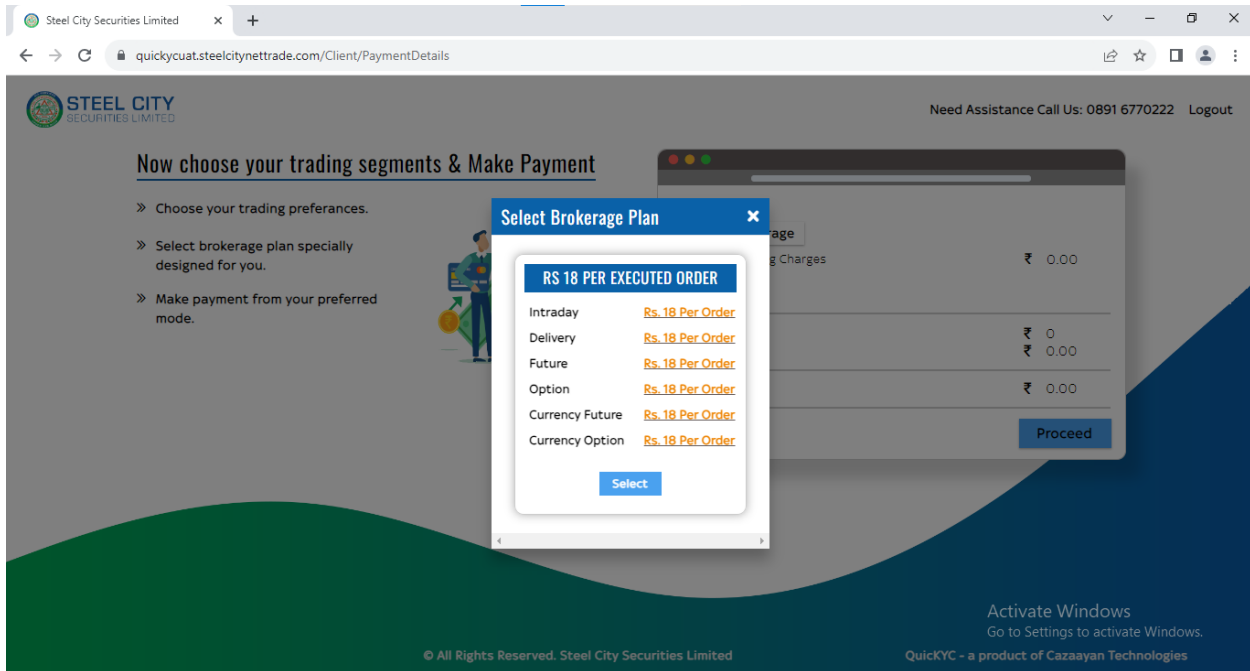


Figure 8: Brokerage Plan & DP Scheme

- If user wants to change the plan, user needs to click on “Edit” button and select the plan.
- Select payment gateway.
- Click on “Pay” button.

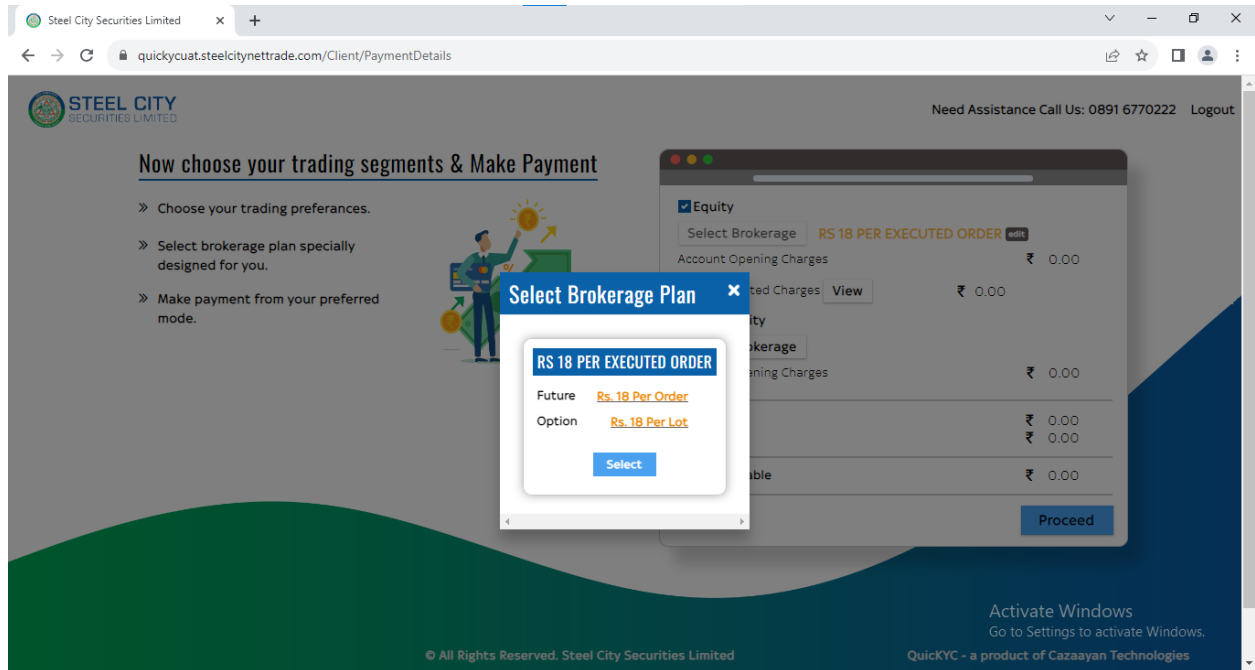


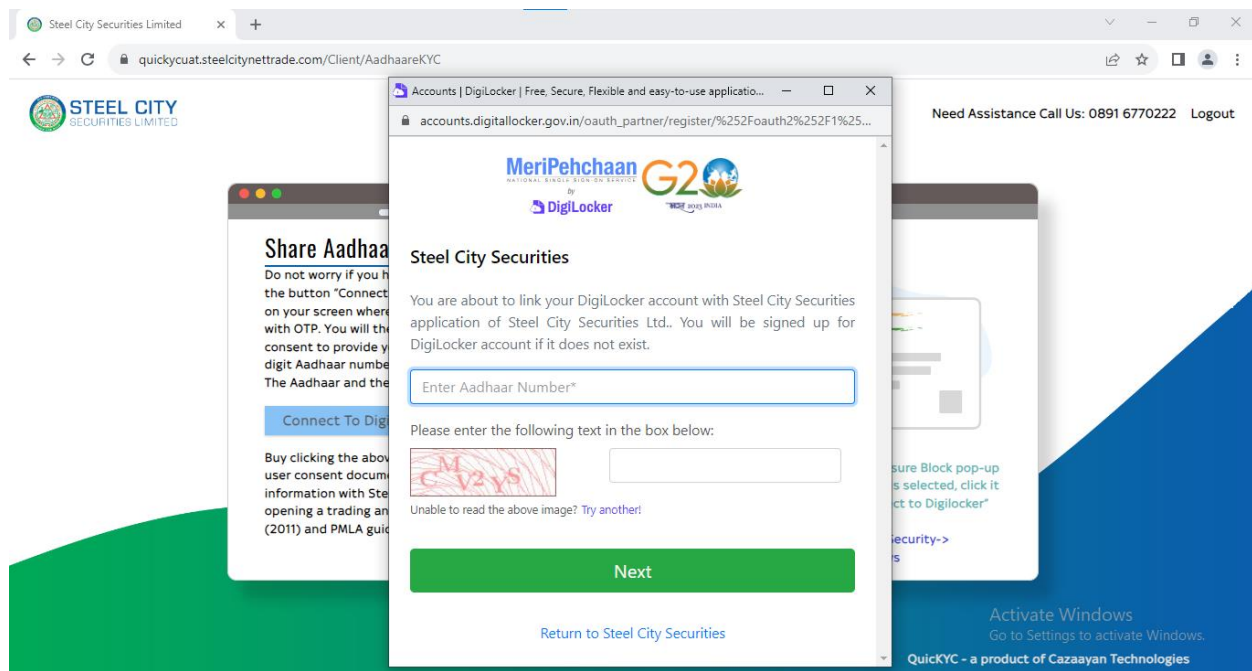
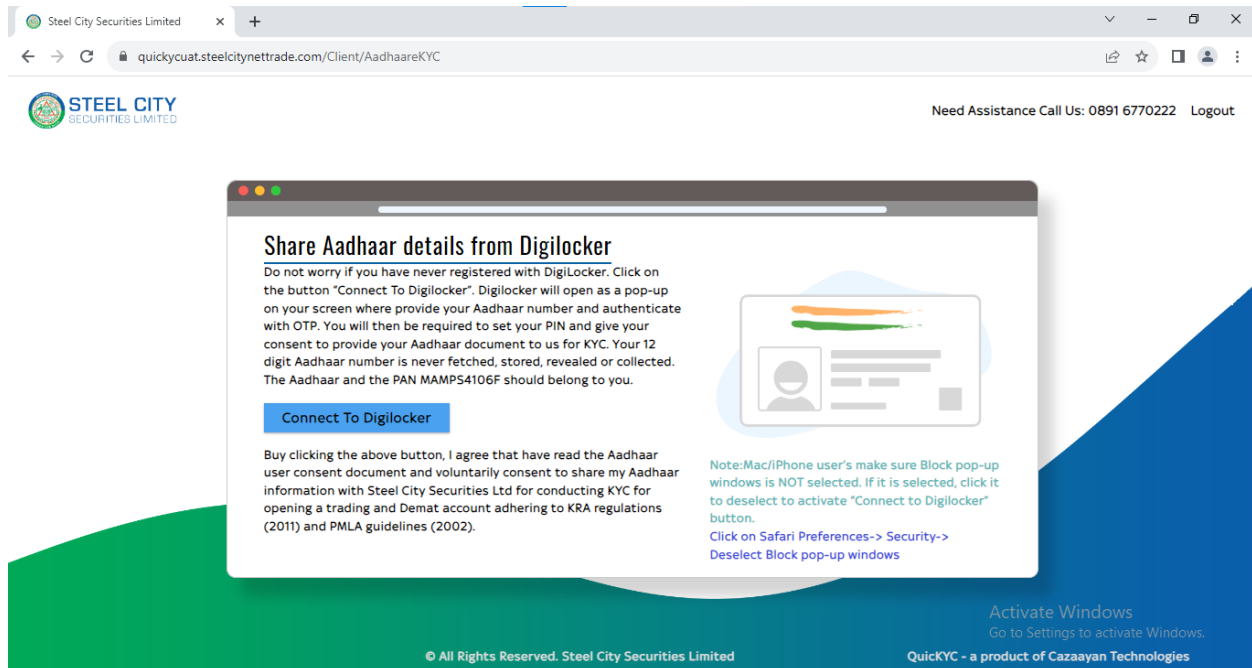
Figure 9: Payment

7. It will redirect to selected payment gateway.
8. Complete the payment process.

4. Digilocker

Following steps are to be followed to share AADHAAR details with digilocker:

1. Click on “Connect To Digilocker” button.



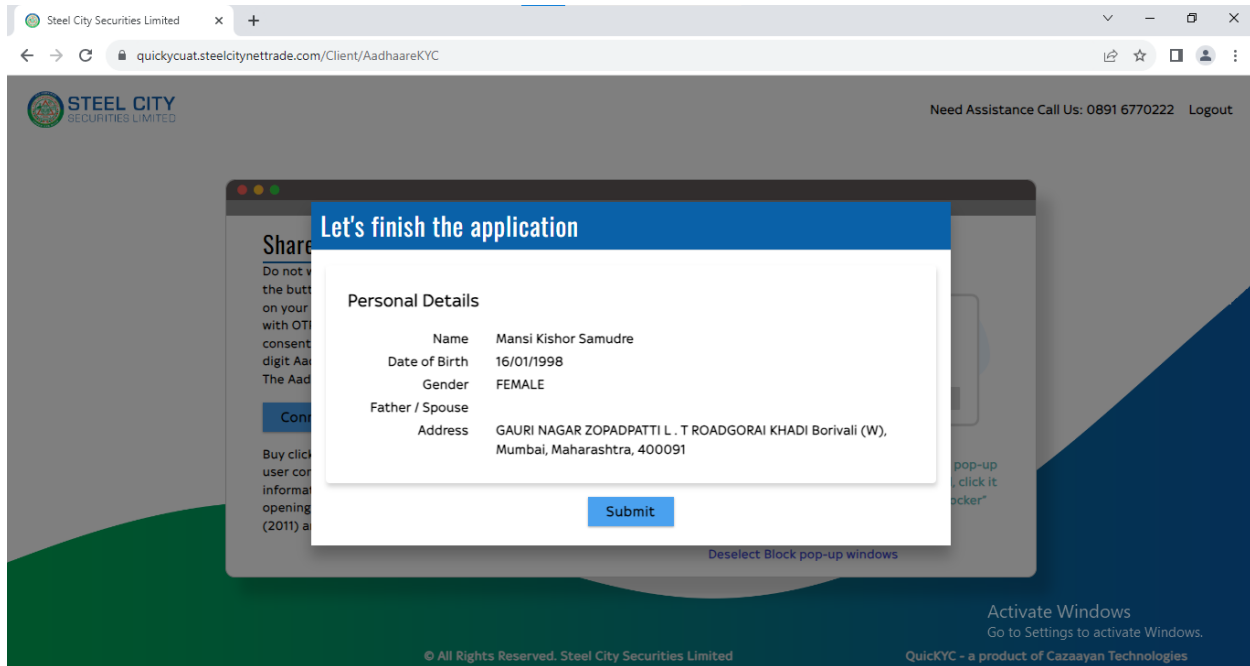


Figure 10: Digilocker

2. Follow the below process to sign in.
 - a. Enter Aadhaar no.
 - b. Enter OTP
 - c. Enter Pin and submit
 - d. Click “Allow”
3. After allow, AADHAAR details window will display.
4. Click on “Submit” button.

5. Other Details

Following steps are to be followed to enter tax residential details:

1. User needs to fill following fields.
 - Father/Spouse Name
 - Mother Name
 - Marital Status
 - Education
 - Annual Income
 - Trading Experience
 - Politically Exposed
 - Occupation
 - Commodity Category

2. Click on “Submit” button.

The screenshot shows a web browser window with the URL `quickkyat.steelcitynettrade.com/Client/OtherDetails`. The page header includes the Steel City Securities Limited logo and contact information: "Need Assistance Call Us: 0891 6770222 Logout".

The main content area is titled "My sole country of tax residency India". It contains four checkboxes, all of which are checked:

- ☒ I have understood the information requirements of this Form (read along with FATCA & CRS Instructions) and hereby confirm that the information provided by me/us on this Form is true, correct and complete. I also confirm that I have read and understood the FATCA & terms and Conditions below and hereby accept the same. Name for your account will be updates as per the Income Tax database due to Exchange regulations.
- ☒ I agree to enable Equity, Currency, F&O, and Commodity segments on my trading account.
- ☒ I confirm to have read and understood the contents of Equity Anneuxre and Commodity Anneuxre Documents.
- ☒ I confirm that my investor / trader category for commodity segment is by-default marked as others. I have read and understood the same and updated if required.

Below the checkboxes is a form titled "Other Details" with the following fields:

- Father / Spouse Name (Text input)
- Mother Name (Text input)
- Marital Status (Dropdown menu, currently showing "--Select--")
- Education (Dropdown menu, currently showing "--Select--")
- Annual Income (Dropdown menu, currently showing "--Select--")
- Trading Experience (Text input, currently showing "Number of years")
- Politically Exposed (Dropdown menu, currently showing "--Select--", with a help icon)
- Occupation (Dropdown menu, currently showing "--Select--")
- Select Commodity Trade Classification (Text input)
- Commodity Category (Text input)
- Submit (Blue button)

The footer of the page includes the copyright notice "© All Rights Reserved. Steel City Securities Limited" and the text "Activate Windows Go to Settings to activate Windows. QuickKYC - a product of Cazaayan Technologies".

Figure 11: Other Details

6. Nominee Details

Following steps are to be followed to enter bank details:

1. User needs to fill following fields.
 - Bank Account Number
 - Confirm Account Number: Re-enter the account number
 - IFSC
 - MICR: It will auto fetch by system.
2. Click on “Submit” button.
3. Please note that after submit bank details will be verified by Pennydrop.

The screenshot displays a web browser window with the URL `quickkyat.steelcitynettrade.com/Client/NominationDetails`. The page header includes the Steel City Securities Limited logo and a contact number: "Need Assistance Call Us: 0891 6770222 Logout". The main content area is titled "Do you wish to Nominate ?" with radio buttons for "Yes" (selected) and "No". Below this are three tabs: "Nominee 1", "Nominee 2", and "Nominee 3". The "Nominee 1" tab is active, showing a form with the following fields: "Document Type" (dropdown), "Prefix" (dropdown), "Name" (text), "Relation" (dropdown), "Date of Birth" (text), "Proof of Identity Number" (text), "Mobile No" (text), "Email Id" (text), and "Percentage" (text with a value of "0"). A "Save & Next" button is located at the bottom right of the form. A "Submit All" button is positioned below the form. The footer contains the text "© All Rights Reserved. Steel City Securities Limited" and "QuickKYC - a product of Cazaayan Technologies".

Figure 12: Nominee Details

7. Bank Details

Following steps are to be followed to enter bank details:

4. User needs to fill following fields.
 - Bank Account Number
 - Confirm Account Number: Re-enter the account number
 - IFSC
 - MICR: It will auto fetch by system.
5. Click on "Submit" button.
6. Please note that after submit bank details will be verified by Pennydrop.

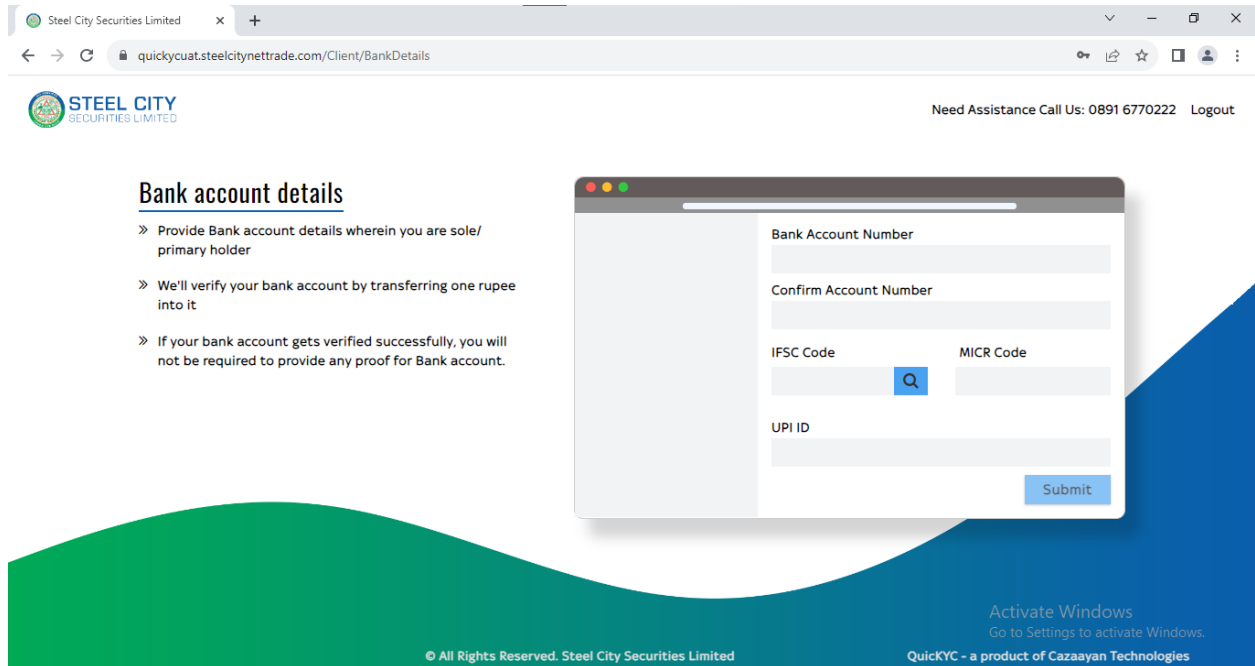


Figure 13: Bank Details

Following steps are to be followed to enter margin amount:

1. To transfer margin amount then click on "Yes" button as shown in below image.
2. Enter amount and click on "Pay" button. It will redirect to respective banks net banking page.
3. Complete payment process.
4. Otherwise click on "Skip" to skip the margin process.

8. Upload Documents

Following steps are to be followed to upload the proof image:

1. Once redirect to upload document page, system will prompt the location permission. User need to allow this permission.
2. After that user needs to upload the respective document proof in image or pdf format.
3. At the time of taking Client image, system will prompt the camera permission. User need to allow this permission to take photo.
4. Click on "Submit for Verification".

Steel City Securities Limited

quickkyuat.steelcitynettrade.com/Client/ImageUpload

Need Assistance Call Us: 0891 6770222 Logout

Income proof
Only required if you want F&O and MCX trading. Not required if you just want to buy and sell equity stocks.
Please provide password if you are uploading password protected PDF as Income Proof such as 6 month's Bank Statement or DEMAT Statement. e-statement password
Select

Bank proof
Upload supporting document as a proof of your bank account details, as provided earlier.
Please provide password if you are uploading password protected PDF for Bank Account proof document such as Bank Statement e-statement password
Select

Your current signature
Sign on white paper. Scan and upload. Will be used to cross verify any future account modification requests.

PAN copy
Upload a digital copy of your PAN.

Client Photo
Capture Image.

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Figure 14: Upload Proof

5. After that, system will send to application details to KYC verifier.

9. Esign

Following steps are to be followed to esign:

1. Click on "Proceed to e-sign" button.

QuickKYC

quickkycuat.steelcitynettrade.com/Client/Dashboard#

STEEL CITY
 SECURITIES LIMITED

Need Assistance Call Us: 0891 6770222 Logout

Equity & Commodity

On-boarding Started

04-08-2023 11:21AM

Application Submitted

04-08-2023 11:41AM

Waiting for Verification

04-08-2023 11:41AM

Application Approved

04-08-2023 11:44AM

Proceed To E-Sign

Once your application is approved, use your AADHAAR (mobile OTP) to digitally sign the application form online instantly.

IMPORTANT- Physical documents required

The following cannot be signed digitally using AADHAAR, Please print and courier to us within the next 7 days.

Demat POA
Required to debit shares from DEMAT account when stocks are sold. Without this, you cannot sell shares that you buy.

Commodity ECN
Authorization to receive electronic PDF contract notes for commodity trading. Trading in commodity will be activated only after we receive this physical document.

Please courier the downloaded documents to our address as mentioned below:
#918, Corporate Avenue, Sonawala Road, Goregaon (E), Mumbai - 400 063 India.

Activate Windows

Go to Settings to activate Windows.

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esign.egov-nsdl.com/nsdl-esp/

esign.egov-nsdl.com/nsdl-esp/authenticate/auth-rajsessionId=71CD6DD0A589C6D3A56FC57A13FC48E7.tomcat1?authMod=1#no-back-button

Protean Electronic Signature Service

ASP Name	STEEL CITY SECURITIES LIMITED
Transaction ID	UKC:2023-08-04T12:15:05993144
Date & Time	2023-08-04T12:13:12

☐ I hereby authorize Protean eGov Technologies Limited (Protean) to -

1. Use my Aadhaar / Virtual ID details (as applicable) for the purpose of eSigning the digital document(s) and digital Account Opening Form(s) to open (a.) Stock Trading (b.) DEMAT, (c.) Currency, (d.) Commodity, (e.) Mutual Fund, (f.) Portfolio Management Service Account for any one or combination of these for/with STEEL CITY SECURITIES LIMITED and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
2. Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) for the purpose of eSigning the digital document(s) and digital Account Opening Form(s) to open (a.) Stock Trading (b.) DEMAT, (c.) Currency, (d.) Commodity, (e.) Mutual Fund, (f.) Portfolio Management Service Account for any one or combination of these for/with STEEL CITY SECURITIES LIMITED.
3. I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean and the data will be stored by Protean till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar:

Send OTP

Cancel

[Click Here](#) to generate Virtual ID.
[Download Instructions](#) to generate Virtual ID in lieu of Aadhaar.

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Activate Windows

Go to Settings to activate Windows.

Please do not press "Submit" button once again or the "Refresh" or "Back" buttons.

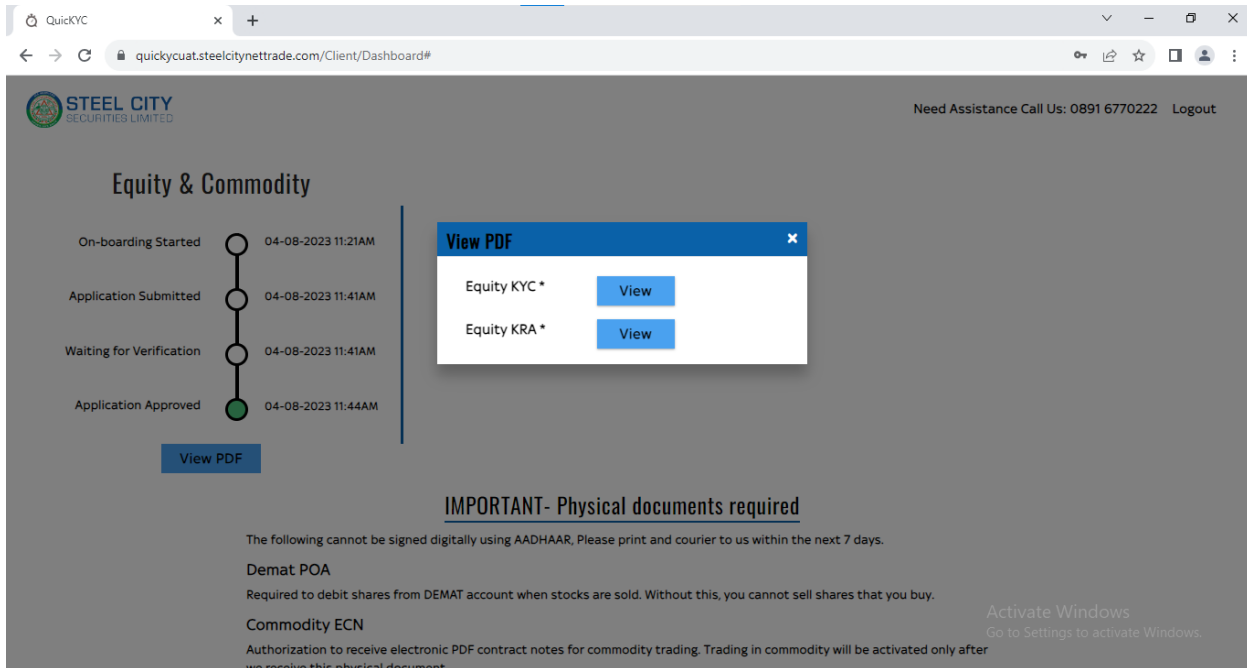


Figure 15: Dashboard

2. Click on “Esign” button.
3. It will redirect to e-sign gateway. User needs to complete the esign process.
4. After complete the process, system will redirect to dashboard.